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Agenda for a meeting of the Bradford West Area Committee to be held on Wednesday, 25 July 2018 at 6.00 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

MEMBERS: Labour Councillors	ALTERNATE MEMBERS: Labour Councillors
Amran Shaheen Akhtar Mohammed Nazir A Ahmed Engel Mullaney Hussain	Azam Duffy S Hussain Shabbir Dunbar Arshad Hussain Lal Swallow Thirkill

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

Michael Bowness
Interim City Solicitor

To:

Contact: Asad Shah
Committee Secretariat
City Hall, Bradford BD1 1HY

Phone: 01274 432280
E-Mail: 01274 433505

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The Interim City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 25 October 2017 be signed as a correct record (previously circulated).

(Asad Shah – 01274 432280)



4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Asad Shah - 01274 432280)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Monday 23 July 2018.

(Asad Shah - 01274 432280)

B. BUSINESS ITEMS

6. BACK ST MARGARET'S TERRACE - PETITION

1 - 10

The report of the Strategic Director, Place (**Document "E"**) considers a petition to carry out maintenance work on Back St Margaret's Terrace, Bradford.

Recommended –

- (1) That Back St Margaret's Terrace be added to the list of roads to be considered for inclusion on the highway maintenance capital programme for Non-PRN (Non-**



classified roads) 2019/20 along with other similar requests received or identified throughout the year.

- (2) That the lead petitioner be informed accordingly.

(Andy Whelan – 01274 434409)

7. SAFER ROADS DEVOLVED BUDGET

11 - 28

The report of the Strategic Director, Place (**Document “F”**) updates the Bradford West Area Committee on changes to the apportionment of the Safer Roads budget (recently approved by Executive) and seeks approval for a programme of schemes in Bradford West for 2018/19.

Recommended –

- (1) That the Bradford West Area Committee notes the changes to the apportionment of the Safer Roads budget (approved by Executive on 12 June 2018).
- (2) That the Bradford West Area Committee approves a programme of Casualty Reduction schemes for 2018/19 listed in Appendix 1.
- (3) That the Bradford West Area Committee approves the proposed programme of Traffic Management schemes for 2018/19 listed in Appendices 2 and 3.
- (4) That any Traffic Regulation Orders, or any legal procedures linked to the processing of traffic calming measures or pedestrian crossing facilities which are necessary to implement the chosen schemes be approved for processing and advertising subject to the scheme details being agreed with the local Ward Members.
- (5) That any valid objections to the advertised Traffic Regulation Orders, traffic calming or pedestrian facilities be submitted to this Area Committee for consideration or in the event of there being no valid objections the Traffic Regulation Orders be sealed and implemented and the traffic calming or pedestrian facilities be implemented as advertised.
- (6) That the Bradford West Area Committee formally abandons previously approved schemes for St Margaret’s Road area, Haworth Road and Thornton Road (as detailed in paragraphs 3.1 - 3.2).

(Andrew Smith – 01274 434674)



8. ANNUAL UPDATE ON ROAD SAFETY IN BRADFORD WEST 29 - 40

The report of the Strategic Director, Place (**Document “G”**) seeks to update the Bradford West Area Committee on current casualty levels and trends in Bradford West and on the Road Safety education, training and publicity initiatives aimed at reducing these casualties.

Recommended –

- (1) That the Bradford West Area Committee notes the information in respect of casualty trends and Road Safety activities Bradford West.**
- (2) That the Bradford West Committee continues to support the evidence based approach to determine Road Safety priorities.**

(Sue Snoddy – 01274 437409)

9. UPDATE FROM COMMUNITY ACTION BRADFORD & DISTRICT (CABD) 41 - 58

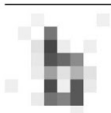
The report of the Chief Executive Officer of Community Action Bradford & District to the meeting of Bradford West Area Committee (**Document “H”**) provides an update on the work undertaken by CABD in supporting and developing voluntary and community sector organisations in the Bradford West Constituency.

Recommended –

Bradford West Area Committee is asked to note the contents of Document “H”.

(Paul Stephens - 01274 781222 / 01535 612500)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



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Report of the Strategic Director, Place to the meeting of Bradford West Area Committee to be held on 25 July 2018

E

Subject:

BACK ST MARGARET'S TERRACE - PETITION

Summary statement:

This report considers a petition to carry out maintenance work on Back St Margaret's Terrace, Bradford.

Steve Hartley
Strategic Director
Place

Report Contact: Andrew Whelan
Principal Engineer Highway
Maintenance
Phone: (01274) 434409
E-mail: andrew.whelan@bradford.gov.uk

Portfolio:

Regeneration, Planning & Transport

Overview & Scrutiny Area:

Regeneration and Environment

1.0. SUMMARY

- 1.1. This report considers a petition to carry out maintenance work on Back St Margaret's Terrace, Bradford.

2.0. BACKGROUND

- 2.1. The petitioners have requested: -

The residents of St Margaret's Terrace and Great Horton Road would like the back street to be re-surfaced. The street is in an awful state, there are ditches. The water is not draining through the gutters and has created puddles in the street. This is causing a lot of inconvenience to the residents.

We would appreciate it if you would take this in to consideration and maintain the whole street.

- 2.2. Back St Margaret's Terrace is a minor tarmac back road that serves the rear of Nos. 1 to 27 St Margaret's Terrace (residential properties), the rear of Nos. 348 to 368 Great Horton Road (residential and commercial properties), and also No. 2 Horton Grange Road (residential property). It is closed to vehicular traffic at Horton Grange Road and can only be accessed from St Margaret's Road.
- 2.3. The road has been surveyed and is in an undulating and deteriorating condition, however remedial works have recently been carried out and therefore there are no safety defects present. Rain water is ponding in several areas.
- 2.4. The road is classified as a local access road as it serves the rear of only a limited number of properties. Therefore its classification is ranked as the lowest in terms of the importance on the road network.
- 2.5. A plan of the back street is attached in Appendix 1 for information.
- 2.6. The sites for inclusion in the Highway Maintenance Capital resurfacing programme for 2018/19 have already been approved at the relevant Area Committee and work is ongoing.

3.0. OTHER CONSIDERATIONS

- 3.1. Local ward members have been consulted. Any comments received will be reported verbally to this meeting.

4.0. FINANCIAL & RESOURCE APPRAISAL

- 4.1. Any recommendations for the future promotion of schemes would be subject to the allocation of an appropriate level of funding from the capital Highway Maintenance budget.

5.0. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1. A failure to prioritise highway maintenance schemes based on condition and hierarchy may lead to a deterioration in overall network condition.

6.0. LEGAL APPRAISAL

- 6.1. There are no legal implications associated with the Officer recommendations as the course of action proposed is in general accordance with the Councils power as Highway Authority.

7.0. OTHER IMPLICATIONS

7.1. EQUALITY & DIVERSITY

Due regard has been given to Section 149 of the Equality Act 2010 when investigating this matter.

7.2. SUSTAINABILITY IMPLICATIONS

There are no sustainability implications arising from this report.

7.3. GREENHOUSE GAS EMISSIONS IMPACTS

None.

7.4. COMMUNITY SAFETY IMPLICATIONS

Effective maintenance of the highway network is essential to ensure the safe passage of pedestrians and road users alike.

7.5. HUMAN RIGHTS ACT

None.

7.6. TRADE UNION

None.

7.7. WARD IMPLICATIONS

Ward members have been consulted on the petition.

7.8. AREA COMMITTEE ACTION PLAN IMPLICATIONS

None.

7.9. IMPLICATIONS FOR CORPORATE PARENTING

None.

7.10. ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None.

8.0. NOT FOR PUBLICATION DOCUMENTS

- 8.1. None.

9.0. OPTIONS

- 9.1. Members may propose alternative recommendations on which they will receive appropriate officer advice.

10.0. RECOMMENDATIONS

- 10.1. That Back St Margaret's Terrace be added to the list of roads to be considered for inclusion on the highway maintenance capital programme for Non-PRN (Non-classified roads) 2019/20 along with other similar requests received or identified throughout the year.
- 10.2. That the lead petitioner be informed accordingly.

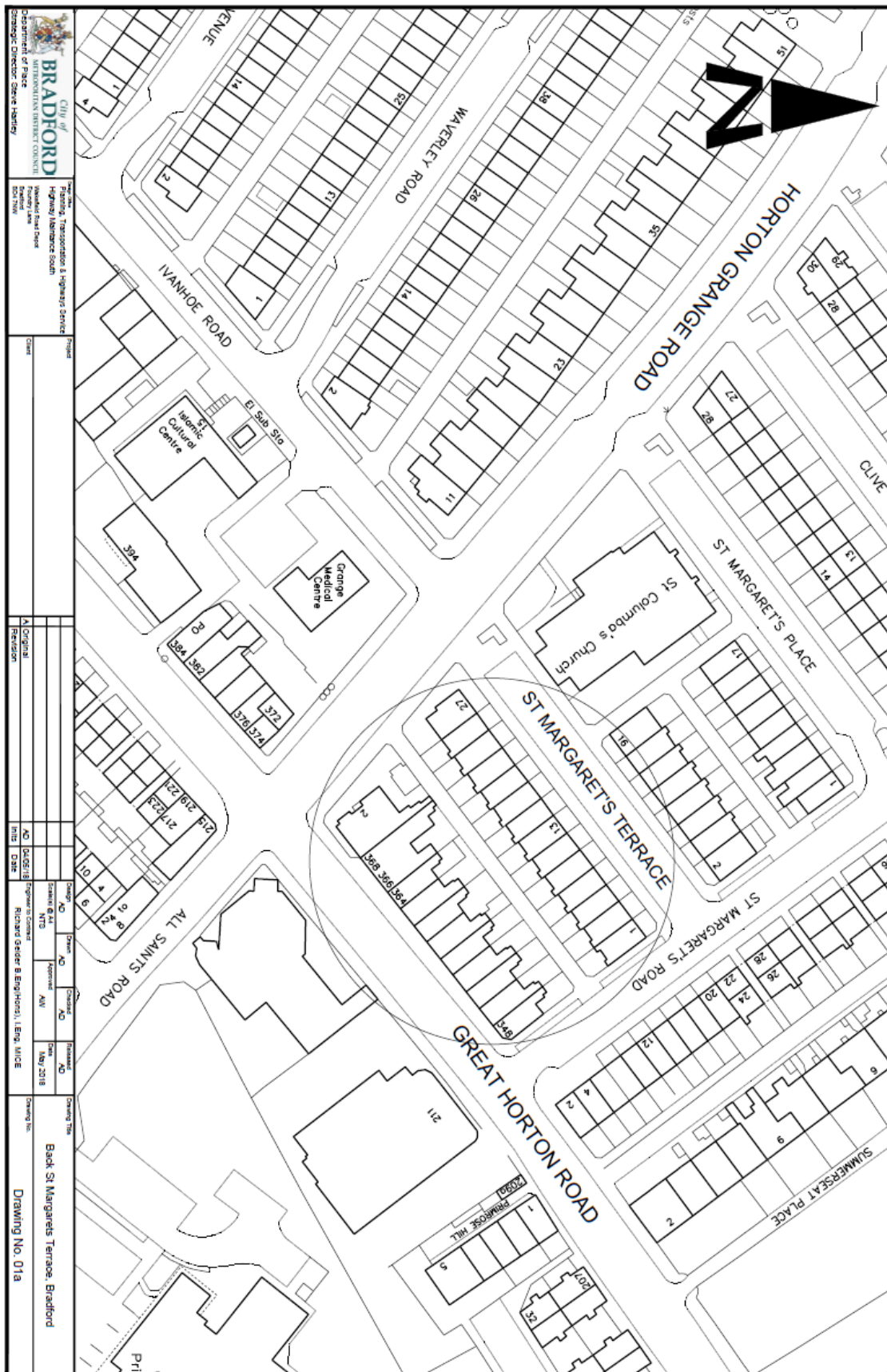
11.0. APPENDICES

- 11.1 Appendix 1 – Location plan.
- 11.2 Appendix 2 – Site photos.

12.0. BACKGROUND DOCUMENTS

- 12.1. None.

Appendix 1 - Location Plan



Appendix 2 – Site Photos









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Report of the Strategic Director, Place to the meeting of the Bradford West Area Committee to be held on 25 July 2018

F

Subject:

SAFER ROADS DEVOLVED BUDGET

Summary statement:

This report updates the Area Committee on changes to the apportionment of the Safer Roads budget (recently approved by Executive committee) and seeks approval for a programme of schemes in Bradford West for 2018/19.

Wards: All Bradford West

Steve Hartley
Strategic Director -Place

Report Contact: Andrew Smith
Principal Engineer
Phone: (01274) 434674
E-mail: andrew.smith@bradford.gov.uk

Portfolio:

Regeneration, Planning & Transport

Overview & Scrutiny Area:

Regeneration & Environment

1. SUMMARY

- 1.1 This report updates the Area Committee on changes to the apportionment of the Safer Roads budget (recently approved by Executive committee) and seeks approval for a programme of schemes in Bradford West for 2018/19.

2. BACKGROUND

- 2.1 The West Yorkshire Transport Strategy 2040 was approved by the West Yorkshire Combined Authority (WYCA) in August 2017. In conjunction with the Strategic Economic Plan, the overarching aim of the strategy is *"...for Leeds City Region to be a globally recognised economy where good growth delivers high levels of prosperity, jobs and quality of life for everyone."*

- 2.2 The key objectives of the strategy are:

Economy: Create a more reliable, less congested, better connected transport network.

Environment: Have a positive impact on our built and natural environment.

People and place: Put people first to create a strong sense of place.

- 2.3 In term of Safer Roads themes, the strategy includes a specific aim to reduce road accidents, aspiring to 'zero tolerance' of transport-related deaths. There are also aspirations to encourage walking and cycling by improving safety.
- 2.4 The Strategy retains the casualty reduction target first introduced by the Local Transport Plan, i.e. a 50% reduction in the number of people killed or seriously injured in road collisions (KSI) by 2026.
- 2.5 Historically there were specific budgets for the promotion of Casualty Reduction schemes and more general Traffic Management Measures. Following a significant reduction in the level of funding, this was combined into a single funding stream. Executive devolved the budget to the Area Committees on the basis of population split in October 2012, with a provision that 70% of the budget had to be allocated to Casualty Reduction schemes, the residual funding being available for projects prioritised by members.
- 2.6 The prioritisation of funding for Casualty Reduction schemes has been an important contributor to the continuing downward trend in casualty rates within the district. This has been achieved in partnership with other interventions including Police enforcement and Road Safety education, training and publicity activities. However, the current level of funding dictates that individual Area Committees are restricted in the scale of projects that can be prioritised. The current system also precludes the development of projects of more strategic significance or on a district-wide basis.
- 2.7 There has been a systematic addressing of locations with notable clusters of recorded traffic collisions. As such, the occurrence of collisions is becoming more sporadic and thus more difficult to target with specific area committee based interventions. Notwithstanding this it is acknowledged that there remains a safety

Bradford West Area Committee

benefit in delivering traffic management schemes in areas where casualty rates are not necessarily high, but where there are concerns about vehicle speeds, severance or more general safety issues.

2.8 In order to address the issues highlighted in paragraphs 2.6 and 2.7 the following revisions to the Safer Roads budget allocation and scheme governance systems for 2018/19 onwards were approved by Executive committee on 12 June 2018:

- Establish a top-slice of the Safer Roads budget to enable the promotion of strategic or district-wide projects, with the approval to promote such projects and consideration of any resulting objections being an Executive Member function.
- Maintain the existing allocation for project development
- Residual funding to be distributed to the Area Committees for them to continue promoting Casualty Reduction schemes as a priority. Each Area Committee will retain an indicative sum of £50,000 (per area) for general traffic management measures, with this figure being flexible when all viable Casualty Reduction projects have been prioritised.

3. OTHER CONSIDERATIONS

3.1 The Safer Roads budget forms part of a package of works known as implementation plans (IP). These have previously been 3yr plans, however the current plan (IP3) is for a 5yr period. IP2 ran from 2014/15 to 2016/17; all Safer Roads projects in Bradford West approved for promotion in that period have now been completed with the exception of St Margaret's Road area Permit Parking. There have been significant efforts to engage residents to determine if this location meets the policy criteria but the level of response has been insufficient. Given that IP2 funding has now ceased, the Area Committee would need to allocate additional funding to promote a scheme at this location. On the basis that previous attempts to progress the project have failed, it is now recommended that this scheme is formally abandoned.

3.2 The approved Safer Roads programme for Bradford West for 2017/18 included the following projects which have not been progressed for the reasons given:

- Haworth Road, average speed cameras – match funding not approved by the West Yorkshire Casualty Reduction Partnership.
- Thornton Road/Whetley Lane/Girlington Road, signal control upgrade – works superseded by more strategic UTM project.

It is recommended that these projects are formally abandoned by the Area Committee.

3.3 It is recommended that the Area Committee re-affirms its commitment to progressing Disabled Persons Parking Places and undertaking mobility access improvement works by again including budgets for these within the 2018/19 programme. The cost of any traffic surveys required to assess requests for traffic management measures and assist in determining future schemes programmes will

also need to be met from this budget.

- 3.4 It is also suggested that the successful exercise of promoting a constituency-wide Traffic Regulation Order, to include a number of sites where minor amendments to waiting restrictions have been requested, be repeated in 2018/19. (Due to the more extensive processes involved, it would not be feasible to include any larger schemes or Residents Permit Parking Schemes within the constituency-wide Order).

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The strategic schemes top-slice has been set at £120,000 for 2018/19 by Executive. Residual funding is allocated to the Area Committee's based on 2011 census population figures as follows:

Area	Population %
Bradford East	22.0
Bradford South	19.4
Bradford West	21.8
Shipley	18.2
Keighley	18.6

- 4.2 This apportionment results in a total budget of £121,775 for Bradford West. The individual budgets are therefore £71,775 for Casualty Reduction schemes and £50,000 for other community priority schemes
- 4.3 The Council's allocation for IP2 has been fully expended. As such there is no residual funding to allocate from that period.
- 4.4 The abandonment of 2 previously approved projects (as detailed in paragraph 3.2) along with other minor variances to costs associated with the 2017/18 programme are likely to result in a net under-spend of £15,000. This is accounted for in an increased allocation for the proposed Traffic Management Schemes in Appendix 2.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 A failure to follow an evidence-based approach and prioritise schemes on the basis of casualty reduction potential would not meet with the overarching aims of the Safer Roads allocation

6. LEGAL APPRAISAL

- 6.1 There are no specific issues arising from this report. The course of action proposed is in general accordance with the Councils power as Highway Authority and Traffic Regulation Authority. The Council's commitment to taking into account the needs of all road users, including those with special mobility needs, is referred to in the body of this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Due consideration is given to Section 149 of the Equality Act 2010 when developing all Safer Roads schemes.

7.2 SUSTAINABILITY IMPLICATIONS

Safer Roads projects are designed to minimise future maintenance implications and the impact on the environment.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

The implementation of highway safety schemes and projects which encourage sustainable transport modes will potentially reduce harmful emissions.

7.4 COMMUNITY SAFETY IMPLICATIONS

The Safer Roads programme delivers a wide-range of projects including traffic calming, pedestrian crossing facilities, cycling and horse riding provision, speed limit reductions and junction improvements. Such measures, along with partnership activities, form an integral part of improving safety in local communities. Reduction of community severance and community cohesion are two positive outcomes of this programme.

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

None

7.7 WARD IMPLICATIONS

Respective ward members will be involved in the development of site specific projects.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

None

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

- 9.1 Members may nominate alternative schemes to those recommended in Appendices 2 and/or 3 (to the same total budget value). Officers will provide appropriate advice on any suggested substitutions. Any alternative sites suggested for inclusion in Appendix 1 will be subject to justification in terms of Casualty Reduction potential

10. RECOMMENDATIONS

- 10.1 That the Bradford West Area Committee notes the changes to the apportionment of the Safer Roads budget (approved by Executive committee on 12 June 2018).
- 10.2 That the Bradford West Area Committee approves a programme of Casualty Reduction schemes for 2018/19 listed in Appendix 1.
- 10.3 That the Bradford West Area Committee approves the proposed programme of Traffic Management schemes for 2018/19 listed in Appendices 2 and 3.
- 10.4 That any Traffic Regulation Orders, or any legal procedures linked to the processing of traffic calming measures or pedestrian crossing facilities which are necessary to implement the chosen schemes be approved for processing and advertising subject to the scheme details being agreed with the local Ward Members.
- 10.5 That any valid objections to the advertised Traffic Regulation Orders, traffic calming or pedestrian facilities be submitted to this Area Committee for consideration or in the event of there being no valid objections the Traffic Regulation Orders be sealed and implemented and the traffic calming or pedestrian facilities be implemented as advertised.
- 10.6 That the Bradford West Area Committee formally abandons previously approved schemes for St Margaret's Road area, Haworth Road and Thornton Road (as detailed in paragraphs 3.1 - 3.2)

11. APPENDICES

- 11.1 Appendix 1 – Bradford West Casualty Reduction Schemes – recommended 2018/19 programme.
- 11.2 Appendix 2 – Bradford West Traffic Management Schemes – recommended 2018/19 programme.
- 11.3 Appendix 3 – List of minor Traffic Regulation Orders recommended for inclusion in 2018/19 Area-Wide Traffic Regulation Order.
- 11.4 Appendix 4 – List of outstanding requests received for Traffic Management Measures in Bradford West.
- 11.5 Appendix 5 – List of outstanding requests received for minor Traffic Regulation

Orders.

12. BACKGROUND DOCUMENTS

- 12.1 Report of the Strategic Director Department of Environment and Sport to the meeting of Council Executive 9 October 2012 – Devolution to Area Committees
- 12.2 Report of the Strategic Director Place to the meeting of Council Executive 12 June 2018 – Proposed changes to the Safer Roads budget allocation

APPENDIX 1**Bradford West Casualty Reduction Schemes – recommended 2018/19 programme**

Site	Ward	Proposed Scheme	5 year Casualties		Budget Estimate
			KSI*	Slight	
Great Horton Road / Summerville Road Junction	7	Junction improvement and waiting restrictions	1	10	£15000
City Road / Sunbridge Road / Jowett Street Junction	7	Junction improvement and waiting restrictions	2	6	£40000
Thornton Road	23	30mph speed limit + Vehicle Actuated Traffic sign	3	14	£16775

APPENDIX 2

Bradford West Traffic Management Schemes – recommended 2018/19 programme

Site / Scheme Type	Ward	Proposed Scheme	Budget Estimate
Smith Lane*	24	Zebra Crossing	£17500
Avenel Road Area**	23	Traffic Calming	£7000
Leylands Lane	8	Vehicle Activated Traffic Sign	£5000
Various-Traffic Regulation Order	All	See Appendix 3	£16000
Various mobility access	All	Pedestrian Dropped Kerbs	£2500
Various – Disabled Persons Parking Places	All	Disabled persons parking places	£12000
Various – Traffic Surveys	All	Traffic Speed and Volume Surveys	£5000

* Negotiating match funding by Bradford Hospitals Trust

** Additional funding to complete scheme previously approved by Bradford West Area Committee

APPENDIX 3

List of minor Traffic Regulation Orders recommended for inclusion in 2018/19 Area-Wide Traffic Regulation Order.

<u>WARD / ROAD NAME</u>	<u>REQUEST</u>	<u>FINANCIAL YEAR REQUEST MADE</u>	<u>COMMENTS</u>
<u>CITY</u>			
St Margaret's Terrace	Reduce size of DPPP to 1 bay length outside the Church	2017/18	Cllr request on behalf of residents
Great Horton Road	loading bay outside No. 426-428	2017/18	Shop owner
Farnham Rd gate to the Grange Industrial Park	DYL to protect sight lines	2017/18	Business request
Staveley Road at Horton Grange Road	DYL to improve access	2017/18	Ward member
Neil Street	Reduce limited waiting time to 1 hour	2017/18	Ward member
Spencer Rd Entrance to Khidmat car park	DYL to improve access and sight lines	2017/18	Khidmat Centre
Farnham Rd	Signs for Existing SKC	2017/18	Site visit noted SKC being parked on.
Summerville Rd	limited waiting near Oman Furniture	2017/18	requested by local business
Providence Street	replace parking bay on east side with NWAAT	2017/18	ease turning movements at junction with Westgate
Rand St and Alexander St	Amend permit parking	2017/18	Cllr request.
Grantham Road Area	Amend permit parking	2017/18	Cllr request.
Trafalgar Street	Amend restrictions to assist HGV access to Eden Farm business	2018/19	Requested by business
Dyson Street & Water Lane	Waiting restrictions around corners of junction	2018/19	Requested by business
Woodhead Rd o/s Park Grange Med. Centre	New doctors PP & amend existing doctors PP time	2018/19	Requested by Park Grange Medical Centre
Ellercroft Ter / Ellercroft Rd	waiting restrictions to replace keep clear & protect access	2018/19	Request from resident
Worthington St & Oxley St	Waiting restrictions	2018/19	Requested by business issues with HGVs turning
CLAYTON & FAIRWEATHER GREEN			
Grange Road / Oaks Lane junction	Waiting restrictions	2017/18	Issue with parking for after school football training requested by a resident & supported by local ward member and school

<u>WARD / ROAD NAME</u>	<u>REQUEST</u>	<u>FINANCIAL YEAR REQUEST MADE</u>	<u>COMMENTS</u>
<u>HEATON</u>			
Hilton Rd	DYL at jct with Hilton Gr & Ave	2017/18	Cllr supporting residents concerned about refuse vehicle access
Heaton Road	DYL SW side from Heaton Park Drive to water trough and at junction of Syke Rd	2017/18	Ward members supporting request by resident who is concerned about access on Heaton Rd when mosque on Firth Road is open
Duchywood	DYL and bus stop clearway on Heights Lane	2017/18	Cllr supporting residents concerned sight lines being obstructed by parked vehicles
Park View Rd Buxton St jct (outside No.40)	Waiting restrictions to assist buses turning	2018/19	Cllr has been contacted by the bus operator
Aireville Rd Keighley Rd jct	waiting restrictions around buildouts	2018/19	Cllr supports residents' concerns parked cars obstruct sight lines
<u>MANNINGHAM</u>			
Victor Street / Leamington Street	Waiting restrictions	2017/18	Ward Member and Mosque
Garfield Avenue entrance to Back Oak Lane	Waiting restrictions to protect access to back street	2017/18	Resident
Clifton Street	include businesses in permit parking	2017/18	School & local business
Whites Terrace / Hollings Lane Jct	DYL to protect dropped kerbs at junction	2018/19	Resident who needs wheelchair access
<u>THORNTON AND ALLERTON</u>			
Allerton Road at Ivy Ln	double yellow lines across junction to protect access and sight lines	2017/18	resident
Thornton Primary School	Make the DPPPs on Thornton Rd formal	2017/18	Requested by the school supported by ward members
Leaventhorpe Lane	Thornton Beckfoot School change times to 7.30-1700	2017/18	Request from Wardens
Leaventhorpe Lane	Single yellow line school time restriction 7.30-1700	2017/18	Request by ward members
Brighouse & Denholme Rd	waiting restrictions at Keelham Farm Shop and Deep Ln Junction	2018/19	Issues with on-street parking obstructing sight lines from car park & Deep Lane
<u>TOLLER</u>			

<u>WARD / ROAD NAME</u>	<u>REQUEST</u>	<u>FINANCIAL YEAR REQUEST MADE</u>	<u>COMMENTS</u>
Thorn St & Kensington St	School TRO 3.30pm - 8.30pm	2017/18	Requested by Al Mustafa Centre
Duckworth Ln	increase 15 min limited waiting to 1hr outside 10-72 consult frontages early in process	2017/18	requested by Cllr
110-112 Toller Lane	Formalise DPPP	2017/18	Requested by Cllr
122-124 Toller Lane	30mins limited waiting 9am-9pm along shop frontage	2017/18	requested by local business owner
Thorn St & St Leonard's Rd Junction	DYL	2017/18	request by resident
94 Jesmond Ave	revoke Order	2017/18	Review of DPPP on Jesmond Ave requested by Cllr
Scotchman Rd	waiting restrictions 8am-430pm along wide footway update SKC TRO	2017/18	request by School and result of site visit
Farfield St	waiting restrictions at entrance to test centre and at jct with Scotchman Rd	2017/18	requested by driving test centre
1 Durham Ter	Loading Bay	2018/19	Cllr supporting shopkeeper

APPENDIX 4

List of outstanding requests received for Traffic Management Measures in Bradford West.

<u>WARD / ROAD NAME</u>	<u>REQUEST</u>	<u>YR REC'D</u>	<u>INJURY ACCIDENTS</u>	<u>AVERAGE</u>	<u>COMMENTS</u>	<u>ESTIMATE</u>
			<u>5 yr TOTAL</u>	<u>CHILDREN</u>	<u>SPEED</u>	
<u>CITY</u>						
CLAREMONT	FOOTWAY BUILDOUT	13/14	0	0	ABUSE OF ONE WAY PROBLEMS FOR BLIND PEOPLE BUT MAY USE CAR PARK	10,000
EDMUND STREET	TRAFFIC CALMING	10/11	1	0	CONCERNS OF POLISH CENTRE RAISED AGAIN IN 16/17	20000
ELLERCROFT TERRACE	REMOVAL OF BUILDOUT	09/10	0	0	CLLR REQUEST	20000
GREEN LANE AT BACK WINBURG ROAD	ROAD CLOSURE	10/11	0	0	REQUESTED AGAIN IN 16/17	5000
IVANHOE ROAD	REMOVAL OF BUILDOUTS	13/14	0	0	2No BUILDOUT REMOVAL	29,000
ROSLYN PLACE	REDUCE GRASS VERGE	10/11	0	0	CLLR REQUEST	8000
ST MARGARETS ROAD (O/S No 129-135)	REMOVAL OF BUILDOUT	13/14	0	0	CLLR REQUEST	20,000
ST MARGARETS ROAD / GREAT HORTON ROAD	ROAD CLOSURE	10/11	3	2	REOPEN ST MARGARETS ROAD AT SWINTON PLACE	20000
SPENCER ROAD ADJACENT No 2 KIRKHAM RD	REMOVAL OF BUILDOUT	13/14	2	1	CLLR REQUEST	15,000
TRINITY ROAD	PEDESTRIAN CROSSING	10/11	4	1	AT MCMILLAN BDG REQUESTED BY COLLEGE	60000
WARRENTON PLACE AND GREEN LANE	TRAFFIC CALMING	10/11	0	0		20000
ROTHERSAY TERRACE NORTH AT SIDE OF 56	CLOSURE OF THE BACK ROAD AT SIDE OF 56 ROTHESAY TERRACE NORTH	15/16	0	0	RESIDENTS WALL BEING DAMAGED BY VEHICLES USING SIDE ROAD	5000
LONGSIDE LANE (RICHMOND RD - HEY ST)	UN-SEGREGATED 2 WAY CYCLING	15/16	0	0	CYCLISTS REQUEST AFTER NEW ONE-WAY SYSTEM	7000
ST MARGARETS ROAD, TERRACE, PLACE, ALEXANDRA ST., SUMMERSEAT PLACE, RAND ST. & GREAT HORTON RD	REVIEW PARKING DUE TO INCREASE IN RESTAURANTS AND FAST FOOD OUTLETS	15/16	12	1	CLLR ON BEHALF OF LOCAL RESIDENTS FUNDING ALLOCATED 16/17. ST. MARGARETS ROAD PERMIT PARKING REVIEW ON GOING	5000
LITTLE HORTON GREEN	BOLLARDS ON CHURCH SIDE OF JUNCTION	15/16	1	0	SCHOOL REQUEST	5000
PARK LANE / LITTLE HORTON LANE JUNCTION	FORMAL PEDESTRIAN FACILITY	15/16	0	0	SCHOOL REQUEST	50000
DIRKHILL ROAD	TRAFFIC CALMING	17/18	1	0	28 RESIDENTS ACTION GROUP	20000

Bradford West Area Committee

<u>WARD / ROAD NAME</u>	<u>REQUEST</u>	<u>YR REC'D</u>	<u>INJURY ACCIDENTS</u>		<u>AVERAGE</u>	<u>COMMENTS</u>	<u>ESTIMATE</u>
			<u>5</u> <u>TOTAL</u>	<u>yr</u> <u>CHILDREN</u>	<u>SPEED</u>		
LITTLE HORTON LANE AT MELBOURNE PLACE TRINITY ROAD	TRAFFIC ISLAND	17/18	0	0		WARD MEMBER	10000
	AMEND ALIGNMENT OF EXIT FROM DIXONS SCHOOL CAR PARK TO PREVENT CARS TURNING RIGHT AGAINST ONE- WAY TRAFFIC FLOW	17/18	4	1		REQUEST FROM DIXONS ACADEMY	5000
RADWELL DRIVE	ENTRY TREATMENT PLATEAU	17/18	0	0		WARD MEMBER	6000
ST MARGARET'S ROAD	TARMAC GRASSCRETE LAYBY OUTSIDE NOOR UL ISLAM MOSQUE	17/18	0	0		WARD MEMBER	5000
HORTON GRANGE ROAD	CONVERT 2NO. ZEBRA CROSSINGS TO PUFFIN CROSSINGS	17/18	11	6		WARD MEMBER	100000
<u>CLAYTON AND FAIRWEATHER GREEN</u>							
THORNTON OLD ROAD	TRAFFIC CALMING	13/14	0	0		RESIDENT REQUEST	30,000
THROXENBY WAY / THORNABY DRIVE	TRAFFIC CALMING	11/12	1	0		PLATFORM AT JUNCTION	30,000
VINE TERRACE (WEST)	TRAFFIC CALMING / SCHOOL TIME TRO		1	1		TRO AT JUNCTION WITH SHUTTLEWORTH LANE. WARD MEMBER SUPPORTS REQUEST	12,000
CHARTERIS ROAD / THORNTON ROAD JCT	ADDITIONAL BOLLARDS TO CLOSE GAP IN CLOSURE	16/17	0	0		REQUEST FROM NEIGHBOURHOODS POLICING AND RESIDENT	2,500
CLAYTON VILLAGE	20MPH ZONE + TRAFFIC CALMING	17/18	21	6		RESIDENTS SUPPORTED BY WARD MEMBERS + POLICE	80,000
<u>HEATON</u>							
BRIARDALE ROAD	TRAFFIC CALMING	09/10	0	0			40,000
REDBURN ROAD	TRAFFIC CALMING	10/11	0	0			40,000
ROSSEFIELD ROAD	ONE WAY STREET EAST BOUND	14/15	0	0		ONGOING SCHOOL PROBLEM. PROMOTED IN PAST BUT NO AGREEMENT ABOUT DIRECTION OF TRAFFIC.	7,000
BRIARDALE ROAD	ONE WAY STREET	15/16	0	0		RESIDENTS	8,000
ALTAR DRIVE	TRAFFIC CALMING 2No PLATEAUS	15/16	0	0	19	PETITION	20,000

Bradford West Area Committee

<u>WARD / ROAD NAME</u>	<u>REQUEST</u>	<u>YR REC'D</u>	<u>INJURY ACCIDENTS</u>		<u>AVERAGE</u>	<u>COMMENTS</u>	<u>ESTIMATE</u>
			<u>5</u> <u>TOTAL</u>	<u>yr</u> <u>CHILDREN</u>	<u>SPEED</u>		
HAWORTH ROAD	PUFFIN CROSSING NEAR HEATON PRIMARY SCHOOL	16/17	0	0	27	RESIDENT	50,000
FRIZINGHALL ROAD	20MPH SPEED LIMIT	17/18	3	1	22	RESIDENT	8,000
HEATON ROAD (HIGHGATE TO PARKSIDE DRIVE)	TRAFFIC CALMING	17/18	1	1	29	RESIDENT WARD MEMBER	25,000
TOLLER LANE / LEYLANDS LANE	MINI ROUNDABOUT	17/18	2	0		RESIDENT	20,000
<u>MANNINGHAM</u>							
BACK VICTOR ROAD (REAR 39 - 53)	ROAD CLOSURE	11/12	0	0		BACK ST USE NUISANCE TO RESIDENTS	5,000
WHITES VIEW	BOLLARDS AT CLOSURE	13/14	0	0		EXISTING CLOSURE BEING DRIVEN OVER	4,000
NORTH AVENUE / CUNLIFFE ROAD	REMOVE BUILDOUT	15/16	0	0		ACCESS FOR SCHOOL BUS	7500
WHITES TERRACE	REMOVAL OF BUILDOUT	15/16	0	0		TO ALLOW DISABLED PARKING SPACE OUTSIDE 27	7500
WHETLEY LN CARLISLE RD JCT	PED FACILITIES	16/17	8	2		BUSY JUNCTION ON OUTER RING ROAD	40,000
THORNTON RD/WHETLEY LN/GIRLINGTON RD JCTS	RIGHT TURN FILTER ARROWS	16/17	29	0		BUSY JUNCTION ON OUTER RING ROAD	40,000
SPRINGCLIFFE	BOLLARDS / RAISED KERB TO PREVENT THROUGH TRAFFIC	17/18	0	0		REQUEST FROM WARD MEMBER	8000
MIDLAND ROAD	TRAFFIC CALMING	17/18	7	0	35	FROM WARD MEMBERS AND LOCAL COMMUNITY	20000
WHITES TERRACE	BOLLARDS AT CLOSURE	18/19				EXISTING CLOSURE BEING DRIVEN OVER	5000
<u>THORNTON AND ALLERTON</u>							
ALDERSCHOLES LANE	TRAFFIC CALMING	11/12	0	0			30,000
ALLERTON ROAD / CHAPEL LANE	JUNCTION IMPROVEMENT / MINI ROUNDABOUT	11/12	1	0		TM STUDY. ASSSOC WITH GREENBANK ROAD ONE WAY	75,000
COTE LANE (ADJACENT Nos.1 + 25/27) - LAND BELONGS TO INCOMMUNITIES	ROAD WIDENING	13/14	0	0		OVERRUNNING VEHS DAMAGING GRASS - LAND SOLD TO INCOMMUNITIES (INFO FROM MJ 1/14)	20,000
FOUNTAIN STREET	ONE WAY AND WAITING RESTRICTIONS	10/11	0	0		FURTHER REQUEST MADE 16/17	10,000
HEADLEY LANE	TRAFFIC CALMING	09/10	1	0			50,000
HILL TOP LANE	TRAFFIC CALMING	11/12	0	0			20,000
LEAVENTHORPE LANE	TRAFFIC CALMING	11/12	0	0	26	THERMOPLASTIC HUMPS DUE TO RESURFACING	10,000
OLD ROAD (SCHOOL GREEN TO THORNTON RD)	TRAFFIC CALMING	13/14	0	0		OLD ROAD (WEST) CALMED 2/06	25,000

Bradford West Area Committee

<u>WARD / ROAD NAME</u>	<u>REQUEST</u>	<u>YR REC'D</u>	<u>INJURY ACCIDENTS</u>		<u>AVERAGE</u>	<u>COMMENTS</u>	<u>ESTIMATE</u>
			<u>5 yr TOTAL</u>	<u>CHILDREN</u>	<u>SPEED</u>		
PRUNE PARK LANE (STONY LANE TO WILSDEN ROAD)	TRAFFIC CALMING	10/11	5	1			60,000
SPRING HOLES LANE	TRAFFIC CALMING	11/12	2	0			30,000
WILSDEN ROAD AND STONY LANE, SANDY LANE	PEDESTRIAN PHASE AT SIGNALS	09/10	2	0		PART OF TM STUDY PROPOSALS	40,000
WILSDEN ROAD	PEDESTRIAN REFUGE	09/10	0	0		PART OF TM STUDY PROPOSALS. S216 WORKS CARRIED OUT FOR NEW HOUSING DEVELOPMENT	10,000
HILLCREST ROAD	TRIEF KERBING	15/16	0	0		STOP VEHICLES CRASHING IN TO 2 HILLCREST RD	3,000
ALLERTON ROAD	TRIEF KERBING	15/16	2	0		STOP VEHICLES CRASHING IN TO 4 COTE LANE	6,000
THORNTON ROAD (THORNFIELD HALL)	PEDESTRIAN REFUGE	16/17	1	0	28	REQUESTED BY WARD MEMBER	3,000
COTTINGLEY ROAD, SANDY LANE	ZEBRA CROSSING	16/17	0	0	25	REQUEST FROM MEMBERS AND SCHOOL	20,000
THORNTON RD / CHARTERIS ROAD	ADDITIONAL BOLLARDS	17/18	0	0		REQUEST FROM RESIDENT & POLICE	3,000
GREENBANK RD / ALLERTON RD JCT	ROAD CLOSURE	17/18	3	0		REQUEST FROM RESIDENT & CLLRS	10,000
PRUNE PARK LANE / ROSEDALE AVE JCT	SIGHT LINE ISSUES FROM SIDE ROAD	17/18	1	0		REQUEST FROM CLLR	15,000
THORNTON ROAD	AMEND THE SPEED LIMIT	18/19	3	1	31	RESIDENT & CLLRS	10,000
<u>TOLLER</u>							
BACK BONN ROAD	ROAD CLOSURE	13/14	0	0		ALLEDGED SPEED ISSUE	5,000
BACK DUCKWORTH LANE (ADJACENT 208 ST LEONARDS ROAD)	ROAD CLOSURE	10/11	0	0		LINK FROM ST LEONARDS TO WASHINGTON ST	5,000
HAZELHURST BROW	REPLACE VERGES WITH LAYBYS	09/10	0	0		RESIDENTS PARKING PROBLEM	25,000
LYNTON DRIVE	EXTEND RESIDENTS PARKING	11/12	0	0		EXTENSION OF BRI SCHEME	10,000
TOLLER LANE / DUCKWORTH LANE	TRIEF KERBING	11/12	5	0		INTERNAL REQUEST, GUARDRAILING DAMAGE	15,000
WHEATLANDS CRESCENT / DRIVE / GROVE	EXTEND RESIDENTS PARKING	11/12	1	1		EXTENSION OF BRI SCHEME	10,000
SQUIRE LANE	PEDESTRIAN CROSSING + REVIEW WAITING RESTRICTIONS	15/16	5	2		REQUEST FROM BGG SCHOOL. CONCERNED ABOUT PUPIL SAFETY AND THE ONGOING PARKING ISSUES.	50000
LILYCROFT ROAD / WESTFIELD ROAD	PEDESTRIAN CROSSING	15/16	4	0		REQUEST FROM RESIDENT	50000

<u>WARD / ROAD NAME</u>	<u>REQUEST</u>	<u>YR REC'D</u>	<u>INJURY ACCIDENTS</u>		<u>AVERAGE</u>	<u>COMMENTS</u>	<u>ESTIMATE</u>
			<u>5</u> <u>TOTAL</u>	<u>yr</u> <u>CHILDREN</u>	<u>SPEED</u>		
SMITH LANE	TRAFFIC CALMING / ZEBRA	16/17	5	2	26	REQUEST FROM HOSPITAL	60,000
THORN STREET	STUDY WAYS TO REDUCE CONGESTION i.e. ONE-WAY WORKING REMOVE GIA BUILDOUTS	17/18	4	2		REQUEST FROM LOCAL RESIDENT	3000

APPENDIX 5

List of outstanding requests received for minor Traffic Regulation Orders in Bradford West.

<u>WARD / ROAD NAME</u>	<u>REQUEST</u>	<u>FINANCIAL YEAR REQUEST MADE</u>	<u>COMMENTS</u>
<u>CITY</u>			
Bilton Place	Weekend permit parking	2012/13	Problems with parking linked to wedding venue
Ronald Drive and surrounding streets	Removal of residents parking following closure of Grattan		Resident parking no longer needed as no longer a parking issue
Back Waverley Terrace	open back road at Stratford Rd. Close at Ivanhoe Rd	2016/17	Requested by resident
Preston St Near Listerhills Rd	permit parking for residents on west side opposite HFT Learning	2016/17	Requested by resident.
<u>CLAYTON</u>			
Green End	Waiting restrictions to improve access for bus services and general traffic	2016/17	WYCA & resident
Gregory Court	DYL on NE side	2017/18	Resident concerned about ambulance access
<u>HEATON</u>			
Rossefield Road	one way road east bound	2014/15	Ongoing school problem, promoted before but no agreement to the direction of traffic
Frizinghall Station area	permit parking Highfield Rd, Salisbury Rd, Midland Rd etc.	2015/16	commuter parking requested by residents
<u>MANNINGHAM</u>			
Carlisle Terrace	Residents permit parking	2010/11	Issues post Carlisle Place scheme
<u>THORNTON AND ALLERTON</u>			
Manscombe Road Area	20mph zone		Cllr and residents have requested this.
Fountain Street	One-way working	2016/17	request from residents and Councillor
<u>TOLLER</u>			
Hazel Hurst Brow Area	Permit Parking		Extension of BRI scheme requested by residents
Farcliffe Road Area	Permit Parking & short stay parking for Childrens centre	2015/16	Request from resident problems associated with local shops and employees and visitors to Farcliffe Children and Family Centre
Girlington Road	limited waiting outside new shop units at No. 366	2015/16	Request from developer / owner supported by Cllr Engel
Bonn Road	Echelon parking to one side	2015/16	Requested by residents and local ward member
314 Kensington Street	DPPP TRO	2016/17	Requested by resident



Report of the Strategic Director, Place to the meeting of Bradford West Area Committee to be held on 25 July 2018

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Subject:

Annual update on Road Safety in Bradford West

Summary statement:

This report seeks to update members on current casualty levels and trends in Bradford West and on the Road Safety education, training and publicity initiatives aimed at reducing these casualties.

Steve Hartley
Strategic Director Place

Report Contact: Sue Snoddy
Team Leader Road Safety
Phone: (01274) 437409
E-mail: sue.snoddy@bradford.gov.uk

Portfolio:

Regeneration, Planning & Transport

Overview & Scrutiny Area:

Environment and Waste Management

1. SUMMARY

- 1.1 This report seeks to update members on current casualty levels and trends in the Bradford West and on the Road Safety education, training and publicity initiatives aimed at reducing these casualties.

2. BACKGROUND

- 2.1 A report on proposals for the devolution of Road Safety funding was considered by the Bradford West Area Committee on 21 November 2012. At the meeting members resolved to support an evidence based approach to determine Road Safety priorities. It was also resolved to present an annual 'State of the Nation' style report detailing casualty numbers/trends and details of ongoing and proposed road safety education, training and publicity initiatives to the Area Committee.
- 2.2 The West Yorkshire Local Transport Plan set a target to reduce the number of fatal and serious road casualties in West Yorkshire by 50% by 2026. This reduction target uses the 2005 – 2009 average figure as a baseline. For the Bradford district this equates to a reduction from 248 to 124 casualties.
- 2.3 A 'Road Casualties' report is published annually. Based on Police Road Traffic Collision records the report identifies casualty reduction priorities for the District. This report takes into account the most recent full year data available, i.e. 2017, and trends in comparison to preceding years.
- 2.4 In 2017 there was an overall decrease in casualties in the Bradford District and the long term downward trend has been maintained. This mirrors the long term downward trend for West Yorkshire. Appendix 1 shows the present position for the Bradford District.
- 2.5 In Bradford West there was an overall decrease in casualties and, as with the District, the long term trend is downward. Appendix 2 shows the present position for Bradford West.
- 2.6 Public Health (PH) now provides financial support for the Road Safety Team. An Inter Departmental Agreement has been agreed linking the Road Safety Team programme with PH outcomes which include; killed and serious injuries, hospital admissions caused by unintentional injury, infant mortality and mortality rate from causes considered preventable.
- 2.7 The Road Safety Team operates on a district-wide basis. Staff and financial resources are allocated to education, training and publicity programmes based on priorities identified for greatest impact on casualty reduction. Between August 2017 and July 2018 the team delivered the programmes set out in Appendix 3. These programmes are highlighted in the Bradford Metropolitan District Road Safety Plan, which is supported by the Area Committees.
- 2.8 Car occupants account for the highest number of casualties and are targeted

through publicity campaigns and enforcement. Education and training initiatives, delivered at local level, target the 0-19 age group through work with schools, other educational establishments, youth organisations, multi-agency partnerships and Area Coordinator teams.

3. OTHER CONSIDERATIONS

Engagement with schools

- 3.1 The team provides a three tier district wide service. The first tier is where schools in the top eight wards with the highest child casualties are targeted. The second tier is the delivery of presentations by the team which are booked on a first come first served basis. The third tier is the provision of resources and information for all schools which does not need a road safety officer to deliver. Appendix 4 shows the first and second tier engagement with schools by ward, based on a two year rotation.

Activities in Bradford West during 2017 - 2018

- 3.2 In Bradford West activities in primary schools focused on pedestrian safety sessions and there was a strong take up for the practical pedestrian training for Year 3. A number of schools also ran Bikeability courses. There was also a good take up of Theatre in Education performances by secondary schools for Year 7 which addressed pedestrian safety.
- 3.3 In 2018 - 2019 the team, will continue to address key issues in Bradford West identified from the Annual Road Casualties Report, through the activities outlined in Appendix 3.
- 3.4 Given the relatively small data set for user and demographic groups for individual constituencies, district wide casualty data is more generally used to inform some intervention priorities.
- 3.5 The West Yorkshire Safer Roads Delivery Group, which comprises of Road Safety Officers from each district, the police and Fire and Rescue, delivers regional road safety campaigns which are data led. Analysis of casualties and causation factors has continued to highlight the vulnerability of 11-12 year old pedestrians with failure to look properly being a major contributory factor. This was addressed through Theatre in Education targeting year 7 students.

Safer Roads schemes

- 3.6 The Traffic & Highways Area Teams deliver a programme of Safer Roads engineering measures such as traffic calming, pedestrian and cycle facilities, speed limit reductions and parking management. These schemes are funded through the Single Transport Plan and are largely evidence-based to ensure best value in terms of casualty reduction. The Safer Roads schemes programmes are the subject of separate reports to the Area Committees.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The Road Safety budget allocation for education, training and publicity resources for 2018/19 is £33,700. This also covers contributions to wider West Yorkshire and Yorkshire and Humber campaigns and initiatives that have an impact on the Bradford District.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 Budget spend on Road Safety is currently prioritised against overall district casualty reduction priorities which are based on analysis of statistical data relating to road casualties. This analysis, underpinned by the District Road Safety Plan priorities, is used to establish key themes of a district-based approach for the following 12 month period. It is anticipated that a failure to maintain this approach would have a detrimental effect on future casualty prevention/reduction.
- 5.2 Without continued strategic use of resources the ability of the Council to achieve value for money through procurement savings as well as participating in partnership working on West Yorkshire and Yorkshire and Humber campaigns, initiatives and events would be at risk.

6. LEGAL APPRAISAL

- 6.1 The ongoing activities of the Road Safety team contribute to the Council's duties under the Road Traffic Act 1988.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

The Road Safety Team provides a diverse range of road safety programmes and activities that engage with individuals from across the Bradford West area.

7.2 SUSTAINABILITY IMPLICATIONS

Improvements in road safety conditions encourage a shift to more sustainable transport modes.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Any increases in walking, cycling or public transport use encouraged by road safety improvements would have a positive impact on reducing Greenhouse Gas emissions.

7.4 COMMUNITY SAFETY IMPLICATIONS

The work of the Road Safety team contributes towards improving community safety in the following areas:

- Drivers and passengers – speed, seatbelt wearing
- Pedestrian safety
- Vulnerable road users: children, cyclists; and motorcyclists
- Safety around schools

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

None

7.7 WARD IMPLICATIONS

The information in this report is relevant to all wards.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

Road Safety Team activities contribute to the Safer Communities priorities within the Bradford West Ward Plans. Through education, training, publicity and partnership working with other agencies and local people, the Road Safety Team address driving, speeding and parking issues particularly around schools and places of worship.

7.9 IMPLICATIONS FOR CORPORATE PARENTING

None

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

- 9.1 That the Bradford West Area Committee identifies additional priority areas that could be addressed by the Road Safety team as part of their annual programme.

10. RECOMMENDATIONS

- 10.1 That the Bradford West Area Committee notes the information in respect of casualty trends and Road Safety activities Bradford West.
- 10.2 That the Bradford West Committee continues to support the evidence based approach to determine Road Safety priorities.

11. APPENDICES

- 11.1 Appendix 1 – Road Casualties Bradford District 2012 to 2017
- 11.2 Appendix 2 – Road Casualties Area Committee: Bradford West 2012 to 2017
- 11.3 Appendix 3 - Road Safety Education Training and Publicity Programmes
- 11.4 Appendix 4 – Engagement with schools by ward

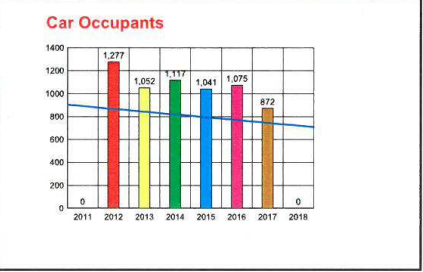
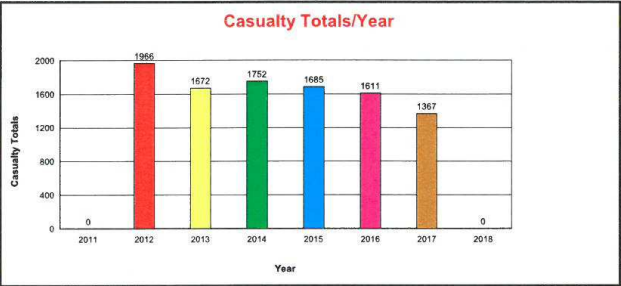
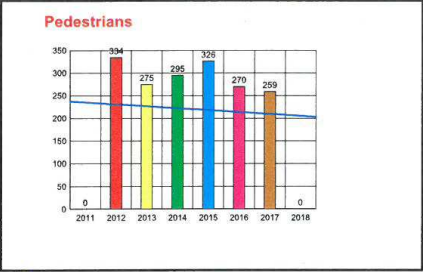
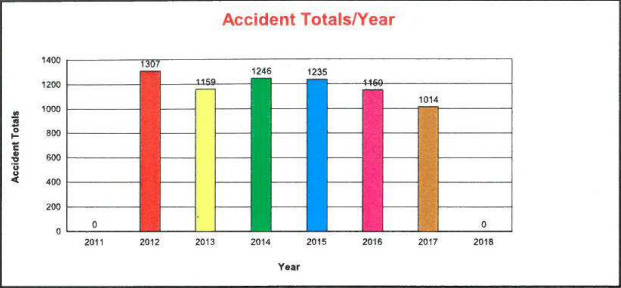
12. BACKGROUND DOCUMENTS

- 12.1 Devolution Report

APPENDIX 1

Bradford @ 2012 - 2017 (Run on 29.05.2018)

Accident Date BETWEEN '01-Jan-2011' AND '27-May-2018' AND Local Authority = E08000032 AND Accident Year BETWEEN 2012 AND 2017



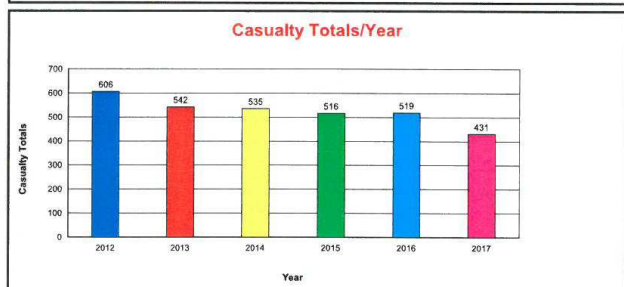
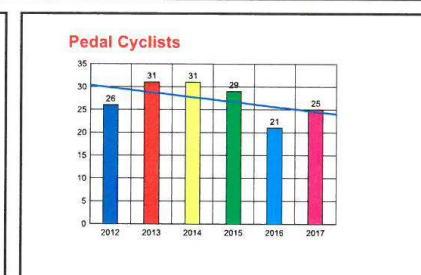
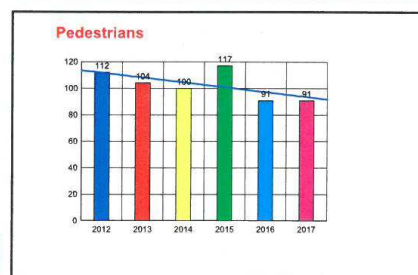
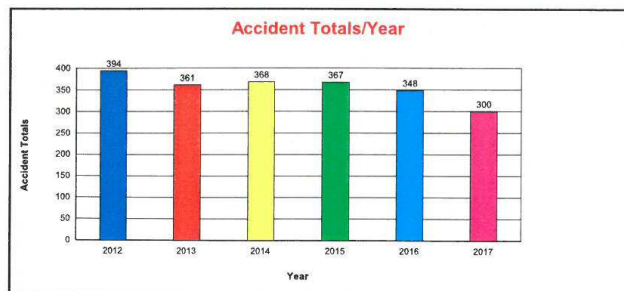
Casualty Data

Acc	2011	2012	2013	2014	2015	2016	2017	2018	Total
Fatal	0	13	10	14	7	7	10	0	61
Serious	0	193	168	174	169	155	164	0	1023
Slight	0	1101	981	1058	1059	988	840	0	6027
Damage	0	0	0	0	0	0	0	0	0
Total	0	1307	1159	1246	1235	1150	1014	0	7111

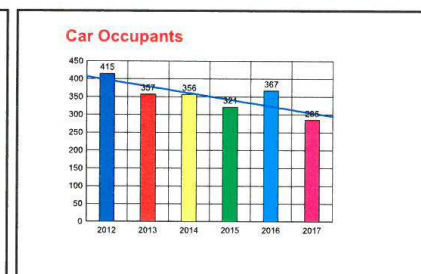
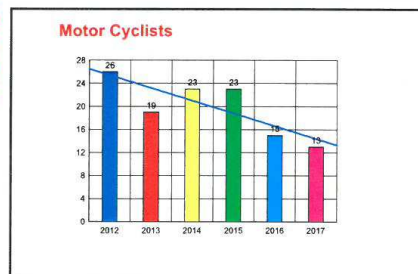
Cas	2011	2012	2013	2014	2015	2016	2017	2018	Total
Fatal	0	15	13	15	7	8	10	0	68
Serious	0	206	177	190	181	170	182	0	1106
Slight	0	1745	1482	1547	1497	1433	1175	0	8879
Total	0	1966	1672	1752	1685	1611	1367	0	10053

Bradford West Const. RTC between 2012 and 2017 (Run on 29.05.2018)

Accident Date BETWEEN '01-Jan-2012' AND '31-Dec-2017'



Casualty Data



Acc	2012	2013	2014	2015	2016	2017	Total
Fatal	2	4	3	1	2	4	16
Serious	45	41	33	37	43	43	242
Slight	347	316	332	329	303	253	1880
Damage	0	0	0	0	0	0	0
Total	394	361	368	367	348	300	2138

Cas	2012	2013	2014	2015	2016	2017	Total
Fatal	2	6	4	1	2	4	19
Serious	48	43	35	37	52	45	260
Slight	556	493	496	478	465	382	2870
Total	606	542	535	516	519	431	3149

APPENDIX 3

ROAD SAFETY EDUCATION TRAINING AND PUBLICITY PROGRAMMES

Resources

- Starting School and Transition
- School Gate Parking information, banners and boards
- Be Bright Be Seen (Early years centres, schools, Mosques and Madrassas)
- Getting around safely **In the car** – Annual circulation through schools
- Getting around safely **together** road safety book - Annual circulation through Health Visitors
- Information for Mosques and Madrassas

Early Years and Primary School Sessions

- Childrens Centres/Nursery/Reception – Getting around safely **together** story
- Childrens Centres/Nursery/Reception – Getting around safely **In the car** story and Role Play
- Year 1 and 2 – Role Play
- Year 3 – Pedestrian Training – Practical on road skills
- Year 3 and 4 – Role Play 'It's Your Choice (pedestrian safety)
- Year 5 and 6 – Charlie's Accident
- In Car Safety – Years 1 - 6
- Cycling skills and Bikeability training
- Parent/Carer Sessions
- Car Seat Checks and information sessions

Secondary School

- Year 7 – Theatre in Education (Pedestrian Distractions)
- Year 12/13 – First Car Resource

Publicity

Drivers, passengers, adult cyclists, motorcyclists and pedestrians are targeted through publicity activities. Press releases, tweets, advertising on buses, radio, JC Decaux boards, and leaflets are used to put out key messages related to seat belt wearing, speed, the use of mobile phones, drink and drug driving, distractions and awareness of other road users.

The team work with the other West Yorkshire and Yorkshire and Humber authorities on publicity campaigns and support the Governments 'Think' campaigns.

National and Local Partnership Events and Initiatives

- Child Safety Week
- Brake Road Safety Week
- Stay Safe
- Positive Lifestyle
- Summer Holiday Programmes
- Area Coordinator Team Initiatives
- NHS Wheelchair Tests
- Car Seat Training Sessions

APPENDIX 4

Engagement with schools by ward 2018	
Black Text - Schools participating in sessions offered Red Text - Priority Schools not participating in sessions offered Blue Text - Other schools not participating in sessions offered	
1	CITY (West) All Saints CE PS, Copthorne PS, Farnham PS, Horton Grange PS, Princeville PS, St William's RC PS, St Joseph's RC PS, Princeville CC, Dixons Music PS, Dixons Trinity Academy , Dixons McMillan Academy, St Edmund's Children Centre
2	BOWLING AND BARKEREND (East) Barkerend PS, Bowling Park (Usher St Site), Lower Fields PS, Carlton Bolling College, Olive , Bradford Academy, Barkerend CC , Fearnville PS, Feversham Primary, Westminster CE PS, Oastler Special, The Children's Place Day Nursery , Bradford Forster Academy
3	BRADFORD MOOR (East) Byron PS, Dixons Marchbank Academy, Killinghall PS, St Mary's & St Peter's Catholic, Thornbury PS, Lapage PS, Delius Special, Laisterdyke Business & Enterprise College
4	MANNINGHAM (West) Abbey Green Nursery & Children's Centre, Midland Road Nursery & Children's Centre, Atlas PS, Green Lane PS, Iqra PS, Miriam Lord PS , Dixons Manningham Primary Academy, Westbourne PS, Oasis Academy Lister Park, Bradford Grammar, One in a Million Secondary
5	BOLTON AND UNDERCLIFFE (East) Wellington PS, Swain House PS, Grove House PS, Poplars Farm PS, Peel Park PS, St Francis RC PS, Hanson Upper, Feversham College
6	KEIGHLEY CENTRAL (Keighley) Eastwood PS, Holycroft PS, Keighley St Andrew's CE PS, St Anne's RC PS, St Joseph's RC PS, Victoria PS, The Holy Family Catholic, University Academy Keighley, Keighley College , Beechcliffe Special Secondary
7	LITTLE HORTON (East) Bankfoot PS, Newby PS, Horton Park PS, Marshfield PS, St Stephen's CE PS, Bowling Park, Crystal Gardens (Greave St), Eternal Light , The Fountain , Canterbury Nursery School & CC, Burnett Field's CC, Dixons City Academy , Rainbow Primary
8	TOLLER (West) Lilycroft Nursery, Girlington PS, Lilycroft PS, Lister PS, Margaret McMillan PS, St Cuthbert & The First Martyr's Catholic PS, St Philip's CE PS, Whetley PS, St Edmunds Nursery & Children's Centre, Farcliffe & Lilycroft Children & Family Centre, Lady Royd Prep School, Bradford Girls Grammar (KS1&2), Bradford Girls Grammar (KS3&4)
9	TONG (South) Carrwood PS, Knowleswood PS, Newhall PS, Ryecroft PS, St Columba's RC PS, St John's CE PS, Woodlands CE PS, Tong High
10	GREAT HORTON (South) Brackenhill PS, Hollingwood PS, Lidget Green PS, Southmere PS, St Oswald's CE PS, Grange Technology College, Southfield School (Special), Dixons Kings Academy
	WIBSEY (South) St Matthew's CE PS, St Paul's CE PS, St Winefride's RC PS, Wibsey PS
12	HEATON (West) Frizinghall PS, Beckfoot Heaton (Heaton PS), Heaton St Barnabas CE PS, Beckfoot Upper Heaton (Belle Vue Boys), Belle Vue Girls, St Bede's & St Joseph's Catholic College, High Park School, Chellow Heights Special, The Children's Place Day Nursery Heaton
	WYKE (South)

Bradford West Area Committee

	Low Moor CE PS, Shirley Manor PS, Worthinghead PS, Appleton Academy (Primary), Appleton Academy (Secondary), Wyke Children's Centre
14	BINGLEY RURAL (Shipley) Cottingley Village PS , Cullingworth Village PS, Denholme PS , Harden PS, Wilsden PS, Beckfoot, Samuel Lister, Parkside, Hazelbeck School (Special Secondary)
15	ROYDS (South) Farfield PS , Hill Top CE PS, Reevy Hill PS, Woodside PS, Buttershaw Business & Enterprise College
16	THORNTON & ALLERTON (West) Beckfoot Allerton Primary (Allerton PS), Keelham PS, Ley Top PS , Sandy Lane PS, The Academy at St James (St James' Church PS), St Matthew's RC PS, Thornton PS, Beckfoot Thornton Academy (Thornton Academy)
17	ECCLESHILL (East) Cavendish PS, Holybrook PS, Our Lady & St Brendan's RC PS , St Luke's CE PS, Fagley PS, St Clare's RC PS, Fagley CC, Gateway CC
	KEIGHLEY WEST (Keighley) Ingrow PS, Laycock PS, Merlin Top PS, Nessfield PS, Our Lady of Victories RC PS, Worth Valley PS, Rainbow CC, Beckfoot Oakbank Academy (Oakbank), Beckfoot Phoenix Primary Special School
	WINDHILL & WROSE (Shipley) High Crag PS, Low Ash PS, Christchurch Academy, Owlet Children & Family Centre, Bradford Christian School, St Anthony's RC PS
20	QUEENSBURY (South) Foxhill PS, Home Farm PS, Russell Hall PS, Shibden Head PS, St John the Evangelist RC PS, Stocks Lane PS, Queensbury (Secondary)
21	IDLE AND THACKLEY (East) Greengates PS, Parkland PS, Thorpe PS, Thackley PS, Blakehill PS, Idle CE PS, Immanuel College, Parkland CC
22	SHIPLEY (Shipley) Hirst Wood Nursery, Glenaire PS, Saltaire PS, Shipley CE PS, St Walburgas RC PS , Wycliffe CE PS, Titus Salt
23	CLAYTON AND FAIRWEATHER GREEN (West) Clayton St John CE (Clayton CE PS), Clayton Village PS, Crossley Hall PS, St Anthony's RC PS, Dixons Allerton Academy
24	WHARFEDALE (Shipley) Burley & Woodhead CE PS, Burley Oaks PS, Menston PS
25	CRAVEN (Keighley) Addingham PS, Silsden Primary (Aire View Infant/Hothfield J&I), Eastburn J&I, Steeton PS, Daisy Chain CC
	ILKLEY (Keighley) All Saints CE PS, Ashlands PS, Ben Rhydding PS, The Sacred Heart RC PS , Ghyll Royd, Ilkley Grammar
27	BINGLEY (Shipley) Crossflatts PS, Eldwick PS , Myrtle Park PS , Beckfoot Priestthorpe PS, St Joseph's RC PS, Trinity All Saints CE PS, Bingley Grammar
	KEIGHLEY EAST (Keighley) Strong Close Nursery &CC, East Morton CE PS, Long Lee PS, Parkwood PS, Riddlesden St Mary's CE PS
	WORTH VALLEY (Keighley) Haworth PS, Lees PS, Oldfield PS, Oxenhope CE PS, Stanbury PS, Oakworth PS
30	BAILDON (Shipley) Baildon CE PS, Hoyle Court PS, Sandal PS



Report of the Chief Executive Officer of Community Action Bradford & District to the meeting of Bradford West Area Committee to be held on 25 July 2018

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Subject:

Update from Community Action Bradford & District (CABD).

Summary statement:

This report provides an update on the work undertaken by CABD in supporting and developing voluntary and community sector organisations in the Bradford West Constituency.

Dr Soo Nevison
Chief Executive Officer
Community Action Bradford & District

Report Contact: Paul Stephens
Phone: (01274) 781222 or 01535 612500
E-mail: pauls@cabad.org.uk

Portfolio:

Neighbourhoods and Community Safety.

Overview & Scrutiny Area:

Corporate

1. SUMMARY

- 1.1 This report provides an update on the work undertaken by CABD in supporting and developing voluntary and community sector organisations in the Bradford West Constituency.

2. BACKGROUND

- 2.1 CABD is a registered charity which was established in 2017 from a merger of Bradford Council for Voluntary Service (BCVS), Keighley & Ilkley Voluntary & Community Action (KIVCA) and Shipley & Bingley Voluntary Services (SBVS), to support and develop the voluntary and community sector.
This report provides a summary of activities undertaken across the Bradford West Constituency in 2017-2018.

3. OTHER CONSIDERATIONS

- 3.1 See report attached in appendix 1.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Not Applicable.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 Not applicable.

6. LEGAL APPRAISAL

- 6.1 Not applicable.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.2 None

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Increased local decision making has the potential to create a more sustainable solution to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 No specific issues

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 There are no community safety implications arising from this report.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no human rights issues arising from this report.

7.6 TRADE UNION

7.6.1 Not applicable.

7.7 WARD IMPLICATIONS

7.7.1 Community Action Bradford & District has provided support to voluntary and community sector organisations in the, City, Clayton & Fairweather Green, Heaton, Manningham, Thornton & Allerton and Toller Wards.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

7.8.1 Not applicable.

7.9 IMPLICATIONS FOR CORPORATE PARENTING

7.9.1 Not applicable.

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

7.10.1 Not applicable.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None

9. OPTIONS

9.1 That members note the report.

9.2 There is only one option as the purpose of this report is to inform members of the work undertaken by CABD in supporting voluntary and community sector organisations in the Bradford West constituency.

10. RECOMMENDATIONS

10.1 Bradford West Area Committee is asked to note the contents of this report.

11. APPENDICES

11.1 Appendix 1: Report of the Chief Executive Officer of CABD.

12. BACKGROUND DOCUMENTS

12.1 None.

Report to Bradford West Area Committee

Community Action Bradford & District – a summary of activities 2017-18

1. Community Action Bradford & District

Community Action Bradford & District is a registered charity formed in 2017 from the merger of BCVS, KIVCA and SBVS, to support and develop the voluntary and community sector. We have a long history pre-merger and we retain values rooted in our experience of the sector and our communities. Our values have always been listening to our communities in order to empower them, we will continue as Community Action to do this; by building on these firm foundations, but with a mind to the future, we will ensure the sector remains sustainable. However, we understand the sector is ever-progressing and know we must listen, evolve and adapt to the changing needs in order to work towards our vision – to make a positive change.

2. Voluntary and Community Sector Infrastructure Support 2017-18

Community Action leads and manages this grant. We also deliver strands 1 and 3, with the other strands delivered by a range of partners: CNet, CoEMO, Equity Partnership and Equality Together (strand 2); Volunteering Keighley (strand 4) and Volunteering Bradford (strands 4 and 5).

1. VCS Information
2. VCS Voice and Influence
3. VCS Engagement, Support and Development
4. Volunteering
5. Active Giving

VCS Information - provides reliable and accessible information to groups in the most effective way possible. This includes:

- Supporting the DIVA Bradford database, making core contact details available to other relevant partners, including Bradford Council.
- Maintaining the bfunded website which provides important information on funding available to groups
- Maximising self-serve for groups, an important aspect of delivering support with a reduced budget

VCS Voice and Influence - This involves representation for local voluntary organisations and community groups, developing relationships between the public sector and the VCS, engaging with diverse organisations and groups and developing opportunities with Public and private bodies. This includes:

- Supporting the Assembly and Forum structure

- Supporting equalities work, an important element of the Assembly and Forum structure.

VCS Engagement, Support and Development – This supports general advice related to funding, governance, marketing, dissemination and gathering of information, good practice, evaluation and tendering. This includes:

- Provision of training to include the development of skills, effective use of resources and community accountancy
- Strong generalist offer of support to groups – particularly new and emerging groups
- A named Voluntary Organisation Support Officer within each constituency area who can provide support to groups

We now offer charged for services for both more specialist areas of support and for larger established groups. Any charges are re-invested into the organisation so that smaller and start-up groups can still receive support free of charge.

Volunteering – focuses on encouragement and promotion of volunteering, recruitment and co-ordination.

Active Giving – includes support for Bradford District Community Fund, Local giving and Corporate giving. This includes:

- building a stronger relationship between local business and voluntary and community organisations to develop a new resource for the sector

3. **Support to groups in Bradford West**

Appendix B details the development and support activities provided to groups in the Bradford West constituency this year by staff at Community Action, funded through the Infrastructure Commission.

We have been able to support 53 groups working in the Bradford West constituency. In addition, we supported 46 groups who work across the whole of Bradford and will have delivered some activities in Bradford West over the year.

4. **Ilkley**

The Ilkley office remains a focal point for the VCS services in the area and provides vital opportunities for community engagement and development. We provide access to information and advice as well as a photocopier and other shared resources.

This office has minimal paid staff and relies on the generosity of our volunteers to provide a service across the week. We also support Ilkley Good Neighbours and Ilkley Community Transport with this volunteer workforce as we are co-located.

Specialist support required in this area is provided by our Voluntary Organisation Support Officers.

5. **Healthwatch**

Healthwatch is here to give you a stronger voice to influence health and social care.

- We ask you about your experience of health and social care, going out to talk with communities across our district

- We listen to your experiences and look for the patterns that show us where change needs to happen
- We tell organisations in charge of health and social care what you think works well and what needs to change
- We check that these organisations are listening to your views and using this to improve services
- We involve children, young people, and adults from a range of backgrounds and communities - to make sure everyone has a voice
- We help you find information and make choices about local services
- We share information with organisations like NHS England and the Care Quality Commission, so local issues can influence national policy.
- Listening to local voices can help create services that really meet the needs of local communities.

To gain further understanding of our achievements this year please visit

http://www.healthwatchbradford.co.uk/sites/default/files/hw_annual_review_powerpoint_template_2017_8.pdf

6. Support given to older people in Bingley and district

Social day centres

We provide a social day centre for older people at Cardigan House (Mondays and Thursdays) and Thornton (Mondays).

Lunch Club Plus

Our new-look lunch club provides flexible support for older people in the Bingley area. They can visit just for lunch or stay and take part in afternoon activities. This weekly service takes place on a Tuesday at Cardigan House.

Sunday Lunch

Local company, Feature Radiators sponsors the monthly Cardigan House Sunday Lunch, which attracts up to 20 older people.

Bingley wellbeing project

Funded by City of Bradford Metropolitan District Council (Public Health), this project aims to help older people improve their physical health and gives nutritional information to older people in Bingley. Funding stopped for this project on 30th June 2017.

Shipley Area Links

This Lottery-funded befriending project is a partnership between Community Action and the HALE Project. Shipley Area Links recruits volunteers to visit older people in Shipley and Bingley central neighbourhoods and Cottingley, who are suffering from loneliness and isolation. The aim is to improve mental health and overall wellbeing and to connect older people into activities wherever possible. The Citizen Advocacy service, launched in August 2013 as an expansion of the Shipley Area Links befriending scheme.

7. Resources we share with the people of Bradford and district

Central Hall

Community Action continues to work on the development of Central Hall as a community resource. As well as being home to several local enterprise organisations it is building a reputation for hosting both public events and private celebrations, including weddings, mehndis and birthday parties.

A wide range of groups use the building, often supported by the Community Action development team who, as a result of their outreach work, help groups to raise funds and start new activities, as well as encouraging people to use the building.

Community transport

Our four minibuses (three with disabled access) support our services for older people and are hired out to local voluntary groups. We support Age UK with one of the vehicles, with the others being used by our own projects and other organisations for a range of services and trips.

Our Community Transport has been used to support CBMDC funded services that we deliver, primarily the social day centres at Cardigan House and Thornton community centre. 13 volunteers drive the minibuses and act as escorts.

We have now received a new minibus from the Department of Transport as well as receiving sufficient funding to replace our oldest minibus.

Community centres in Bingley

We run two community centres at Cardigan House and Little House which are well used by many local community groups.

8. Community Development

E5 Project

Last year we reported that KIVCA and 4 other organisations were awarded Big Lottery funding to develop a women and girls empowerment project and secured £500,000 for the four-year project to be delivered in Keighley. The project started in August 2016 will provide direct and indirect work with women and girls to develop their confidence, self-esteem, self-worth, assertiveness and empowerment through work with secondary schools and within community settings.

We completed the first year of delivery with a celebration event at Keighley College and more recently have been celebrating successful women in the centenary year since women were allowed to vote.

CD Worker Keighley East Ward

In April 2017 we were successful in our grant application for the Keighley Town Council Community Development Worker for the Keighley East Ward. We are working closely with Local District and Town Councillors, Keighley Area Office and Big Local to support the needs identified in the Ward Plan.

9. Young Lives Bradford

Young Lives Bradford is a network of voluntary and community sector groups and

organisations that work with or deliver services to children, young people and families. It has over 300 members and is recognised by the local authority, the Children's Trust partners and the Local Safeguarding Children Board partners as the co-ordinating body for this sector.

It works to empower the network to achieve better outcomes for children and young people in the Bradford District.

We provide:

- A voice for the voluntary and community sector at all levels of Bradford's strategic children's trust body – the Children's Trust
- Regular up-to-date information on issues relating to children and young people's services within the Bradford District.
- Advice and guidance on a range of issues resulting from changes to service delivery and updates on local and national policy. We also provide signposting information and resources on safeguarding children and young people.
- Regular network forums on topics of general interest to our registered groups and organisations e.g. funding, safeguarding, early help, CCGs etc.

10. Other deliverables

bfunded: This resource was under threat due to removal of funding. This was continued by Community Action using reserves and we will be reviewing during the year whether we need to apply a small charge for this service to make it sustainable in the long term. Funding applications generated through bfunded bring a minimum of £125,000 into Bradford each quarter.

DIVA Bradford – Community Action has completed a major project to integrate the site with our monitoring database. This will allow for a better record of VCS organisations across the district as well as enabling groups to list themselves in the DIVA directory if they are unaware of its existence. In 2018 we will be linking DIVA more fully to Connect to Support (CBMDC health and social care directory) and the Healthmaps website.

Social Media and newsletters: we provide information about our activities and training programmes through a variety of methods. We are active on Twitter and provide 3 newsletters from our various projects. In 2018 we will be streamlining our newsletter service and relaunching Briefing Bradford (albeit in a different format).

www.mylocalcommunity.org.uk We launched this website last year after the merger and it holds information about Community Action and our infrastructure partners. We will be revising the site this year and looking to place resources for the VCS within it.

Representation and work outside Bradford: We work closely with colleagues from across the Leeds City Region and the West Yorkshire and Harrogate Health and Care Partnership. Our CEO is the VCS rep on the WY&H HCP System Leadership Executive and we are working closely with Health Education England to develop a workforce development framework for the VCS. We are an active member in the Leeds City Region Infrastructure Consortium (LCRIC) and have developed several pieces of work together in the past year.

Dr Soo Nevison
Chief Executive Officer
Community Action Bradford & District
July 2018

Appendix A

Report to Bradford West Area Committee

Community Action Bradford & District – a summary of activities 2017/18

Intro to Community Action

Community Action Bradford and District was formed in 2017 as the merger of BCVS, KIVCA and SBVS, to support and develop the voluntary and community sector. We have a long history pre-merger and we retain values rooted in our experience of the sector and our communities. Our values have always been listening to our communities in order to empower them, we will continue as Community Action to do this; by building on these firm foundations, but with a mind to the future, we will ensure the sector remains sustainable. However, we understand the sector is ever-progressing and know we must listen, evolve and adapt to the changing needs in order to work towards our vision – to make a positive change.

Community Action projects

Community Action supports, enables, develops, represents and informs the community in a wide variety of ways. We offer operational support in setting up and sustaining a voluntary or community group; we manage bfunded to offer support in finding and applying for funding; we offer a payroll and accounts service through Bradford CPA; we manage DIVA Bradford to advertise job vacancies, events and room hire; we offer a range of training opportunities for organisations, staff and volunteers; and we can provide 1:1 marketing and communications support to promote services. We also run a community transport scheme from which minibuses can be hired to facilitate events; and we facilitate a host of projects relating to engaging younger and older people in their communities. Some of these are our befriending, social day centre and advocacy services supporting and nurturing elderly people when they need it; our e5 project which aims to empower women and girls in the Keighley area and Young Lives which works to support and develop organisations working with children and young people in the district.

Support to groups in the Bradford West

Appendix B details the development and support activities provided to groups in the Bradford West constituency by staff at Community Action, funded through the Infrastructure Commission. District-wide services also benefit the Bradford West area:

Transformation Programme, Chris Barker

The Transformation Programme is devised by Bradford Council in partnership with the voluntary sector in Bradford. Partners in the programme are Bradford Council, Arise Yorkshire, Participate and Community Action. The programme is developed from the Community Building Grants process that took place during 2016/17. The premise is that there are a number of community buildings and other hub organisation in the voluntary sector across the Bradford District that have a sustainable future but need an injection of advice, expertise or finance to help them increase their sustainability. The rationale is to be strategic in identifying groups that could benefit from a transformative input rather than an open grant process to subsidise the groups' ongoing activity. For

example a group could register as a charity where it has not previously done so and consequently receive mandatory 80% rate relief.

For the first round of the programme groups are being referred through intelligence rather than an open call for applications. After the first panel meeting this will be reviewed and a more formal call for participation in the programme may be made through the bfunded website and other communication services.

The Voluntary Organisation Support Officers are visiting identified groups and assessing them with a health check to identify the kind of inputs the group could benefit from. This is similar to the way in which the Community Building Grants operated. These assessments are then taken to a panel meeting every two months where the panel decide what action and support can be offered to the group. Support can be offered through the Voluntary Organisation Support Officer team and other voluntary sector support agencies.

Bradford Episcopal Area project, Lincoln Oakley

Over the past six months we have been working with members of the (CoE) Urban Renewal Team to bring several church premises back into community use.

Case study: We have managed to establish a community pre-school at St. Margaret's church hall for 20 children aged 2 to 4 years old, also running various courses for parents. These courses range from sewing for beginners, to basic ICT and ESOL for new migrants. The project has created 6 part-time jobs and several volunteering opportunities and has given a semi- derelict building a new lease of life. The church is able to generate revenues and support small community groups and contribute to local economies across the district.

Future work: There are several similar projects in the pipeline that we are currently looking to bring into operation in the coming year. Some of these planned projects are for the church to re-connect with the needs of the local communities across Bradford and surrounding district. For example, we have drawings in place to convert East Morton Church hall into recreational space for parents and children's after school activities and create job-club for local residents. (Awaiting funding applications results in order to proceed).

Community Asset transfer, Clive Whittaker

Community asset transfer for the voluntary and community sector has been a challenge. Several groups have expressed an interest and some have progressed through the 4-stage process. Groups who have progressed to later stages and are negotiating leases have had to call upon legal advisers with the inevitable costs associated.

Locality (a national organisation), who has helped advise the process, have recommended no break clause in the leases being negotiated whilst the asset management department would prefer break clauses. The priority of the asset management department has also been on completing the village community halls in the suburban areas of the district. The department is also holding an event in June.

For the voluntary and community groups themselves the asset department requires groups to have a viable business plan and this has often been a sticking point in getting groups to progress.

bfunded, Sarah Moss

Despite withdrawal of funding from CBMDC, Community Action continues to run the bfunded funding information service (currently funded from reserves) for the district reaching hundreds of organisations every year.

bfunded annual summary 2017/18 www.bfunded.org.uk

- 153 news items researched/ distributed. 43 funding events promoted.
- The email community funding news email list remained stable at 693.
- 154 additional people followed bfunded on Twitter (from 824 to 978 followers in 12 months).

Appendix B

Community Action Bradford & District. Development and support activities for voluntary and community groups in the Bradford West area.

1. Annual Report – 2017/18

Community Action helps voluntary and community groups to start up, grow and develop. As the needs of groups change over time, we also help groups change, reduce activities or close when needed. The voluntary organisation support officer role involves helping groups with good governance and explaining how to raise funding including, but not limited to, applying for grants. Typical enquiries also include questions about employment/ volunteer issues, financial management, marketing and business planning.

There are four voluntary organisation support officers working district-wide with staff working together as a team. In Bradford West constituency, Clive Whitaker and Lincoln Oakley, based at the Voluntary Services Centre, Sunbridge Road provide help through one-to-one support (phone, email, and outreach), events and network meetings to staff, volunteers and management committee members. Groups are referred to other support and training where appropriate.

2. Organisations supported in Bradford West Constituency 2017/18

Groups supported	Number
City	23
Clayton and Fairweather Green	2
Heaton	2
Manningham	13
Thornton and Allerton	7
Toller	6
TOTAL groups that work in the Bradford West area	53
Groups that work district-wide	46
TOTAL groups supported by whole team across Bradford district.	270

2.1 City

Organisation/ project or individual	Support provided
Age UK: Mary Seacole Court Day Centre	Windrush/ community event/ trading company
Artworks Creative Communities	Catch up and where we are going
Association of Ukrainians In Great Britain - Bradford Branch	Community building grant support & business planning
Bradford Autism Support [DEFUNCT]	Closing down
Bradford Resource Centre and Community Statistics Project	Community building grant support & business planning.
Bradford Toy Library	Funding and development
Bridge Project	Funding
Cannabis Spice & Legal Highs Group	Charity Registration
Checkpoint / Bradford West Indian Community Centre Association	Funding/ Windrush
Choice Advocacy	Meeting with board
Deaf Women Society	Forming new group/ setting up bank account
Ginger Goose	Walking events
GreenMoor Big Local	Consultation
Horton Community Farm	Lease
Immanuel Project	Big Advice Day: Discussed advertising on DIVA Bradford
Italian Senior Citizens Association - Wellbeing Drop-in	Courtesy visit
Kala Sangam - South Asian Arts	Funding and network meeting
Life Line community centre [DEFUNCT]	Closing down
Millside Centre	Health check
Princeville Pre-School	Business plan, governance, charity registration, community asset transfer
School of Rock and Media Ltd	Partnership work
Unorthobox	Advice on being a CIC
Wur Bradford	Social enterprise

2.2 Clayton and Fairweather Green

Organisation/ project or individual	Support provided
Clayton Amateur Rugby League Football Club	Community building grant support & charity registration.
Lower Grange Community Association	Funding

2.3 Heaton

Organisation/ project or individual	Support provided
Frizinghall Community Centre	Governance, charity registration
High Park School	Fundraising

2.4 Manningham

Organisation/ project or individual	Support provided
Ayesha's Academy	Management support
Bangladeshi Youth Organisation	Looking at future development, fundraising

BEAP Community Partnership	Managing staff
Church of God of Prophecy	Elderly group
Hollings Youth Association	Funding
Mary Magdalene Church	Business planning
Millan Centre	Fundraising
NEESIE	Community building grant support & business development
Pakistan and Worldwide Community Link Ltd	Meeting with groups and BYDP
Scotchman Road Women's Group	Catch up meeting on progress of group
Sharing Voices (Bradford)	Trustee
Sharing Voices: African and Caribbean Wellbeing Cafe	Windrush
Westgate Baptist Church	Strategy planning

2.5 Thornton and Allerton

Organisation/ project or individual	Support provided
Cafe West	Health check and meeting with Board
Child Play Neighbourhood Nursery	Funding
Ley Top Family & Community Resource Centre	Community building grant support
Not So Young Keep Fit	Funding
Sapgate Garden Association	Charity registration
South Square Centre (Thornton and Allerton Community Association)	Community building grant support and community asset transfer
Thornton Community Centre (Bradford Council)	Preliminary meeting

2.6 Toller

Organisation/ project or individual	Support provided
Al-Mustafa Educational Trust	Signposted to training
Community Friendship Group - St Winifred	Setting up a community group and governance arrangements
Girlington Advice and Training Centre	Merger, business planning,
Girlington Community Association	Merger, funding and support
Little Lane Church	Constitution and legal status
Well North Bradford	Grants advice to groups applying for Well North grants

3. Organisations supported district wide

As well as supporting groups within each ward, as a team we also support groups that work across the district. These groups are listed below.

Organisation/ project or individual	Support provided
1. Anah Project	Windrush
2. Arakan Rohingya Organisation UK	Draft governing document.
3. Bame Voices Uk Ltd	Governance structure
4. BASE	Public liability insurance
5. Beyond Adversity	Funding

6. Black Health Forum	Business planning project design. Planning a project for grant bid. Windrush.
7. Bradford East African Community	Setting up a group
8. Bradford and District Live at Home Scheme	Marketing and network day. Funding and Networking
9. Bradford Autism Support	Closing down
10. Bradford Community Broadcasting (BCB)	Governance
11. Bradford Hate Crime Alliance	Lottery funding advice
12. Bradford Sands	Meeting re memorial garden in Shipley
13. Bradford Youth Development Partnership	Looking at development of BYDP
14. Brickbox	Developing social enterprise
15. CHAS @ St Vincent's	In-house training re updating website. Reviewed & edited website code.
16. Church of England Bradford	Support to church groups
17. City of Bradford Metropolitan District Council (CBMDC)	Windrush Planning
18. CNet (Bradford & District Community Empowerment Network)	Attended AGM, general catch up. GDPR advice initial meeting
19. Coeliac UK Bradford group	Help updating website page
20. Community Advice Network (Bradford District) [DEFUNCT]	Closing down
21. Congolese Group (Kinshasa)	Setting up new group
22. Cruse Bereavement Care Craven & Bradford Area	Information Governance
23. Cycle re Cycle	Closing down
24. Equality Together	Transformation programme: pre-assessment research
25. Equity Partnership	Funding and planning for the future
26. Get Out More CIC	Big Advice Day: Demonstrated bfunded funding search
27. Healthwatch Bradford and District	Enquiry re Healthwatch & GDPR
28. Hidden Voices	Change of name and developing the SMART project
29. Inn Churches	Meeting about funding and future strategy
30. Me Myself and I, Yorkshire	Business planning
31. Participate Projects	Big Advice Day planning
32. Pennine Prospects	Policies support and advice
33. Pickthall Foundation	Initial meeting about what they are want they want to do. Charity registration
34. Racial Justice Network	Bank accounts, annual returns and accounts
35. Royal National Lifeboat Institute	Wanting to carry out a campaign in the district
36. Sewa Day	Fundraising
37. SMA Trust	Big Advice Day: Social media one-to-one meeting
38. Sudanese Community in Bradford Community	Forming a registered charity
39. Syrian Association Yorkshire	Applying to be a registered charity. Checking the CC registration. Catch up being a new charity.
40. The Peer Project	CIC set up
41. Upendo Women Group	Finding a view and the purpose of what they are trying to do. Building and office space
42. Wellsprings Together Bradford	Attended Closing the Holiday Gap event &

	facilitated funding discussion
43. West Yorkshire Iraqi Community Group	Governance and fundraising
44. Words for Wellbeing	Big Advice Day: Social media one-to-one meeting
45. Yorkshire & Humber Regional Access Forum	Presentation on how to set up a community group & look for funding
46. Yorkshire Wildlife Trust	Statistics

4. Feedback and outcomes

The team has distributed a survey to organisations supported in 2017/18, has had 55 responses and is still collecting feedback.

Feedback for Bradford Office: 44 organisations have responded so far. 93% agreed that they were satisfied with the quality of support.

Outcomes

- **Improved sustainability:** 44% (15) said that support helped them move towards achieving sustainability. 38% (13) said that it was too early to say. 3 groups didn't know and 3 groups said that the support had not helped them to become more sustainable.
- **Improved knowledge:** 70% (31) respondents agreed that as a result of support they had improved knowledge.
- **Improved skills:** 59% (25) agreed that as a result of support they had improved skills. 16 organisations had also attended training.

Improved fundraising skills and confidence: 70% (31) requested help with fundraising. We asked them to identify what difference our help had made:

- 20 said that the support helped them to write better funding applications
- 18 felt more confident about writing funding applications without help.
- 21 said that the support had made them more aware of how to access different funding sources.
- 14 respondents had secured funding from new sources.

Comments

- "The team always provide expert advice and are always willing to offer support and to answer any question we may have."
- "Clive was extremely knowledgeable about all the aspects of seeking funds, and advised us so that we obtained 100% of funding."
- "The meeting with Clive provided me with a springboard from which we can make progress."
- "Lincoln is adding to his local knowledge by assimilating information about church plant and projects across Bradford. This will almost certainly allow us to extend our outreach and mission across the city in due course by making better use of church buildings as community assets. Lincoln has made some great introductions to local community groups - most notably in Horton - with whom we're now collaborating with a view to developing long term, sustainable partnerships."

Areas to improve on

- We asked respondents to be a critical friend. Communication was identified as an issue in two cases and this is where we will make improvements.

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